**TITLE OF THE PAPER/MANUSCRIPT** *(Font TNR Font size 12, Uppercase, Bold)*

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**ABSTRACT**

The abstract must be in a single paragraph adressing an overarching idea of the research work and should be self-contained and citation-free. This part of the paper/manuscript comprises of the brief context that driven the study inquiry (including the issue/problem identification), objectives of the study, methodology and methods, findings and conclusion of the paper between 250-300 words, Times New Roman, 11 points, and justify paragraph.

***Keywords:*** *3 to 5 words*

1. **INTRODUCTION**

Paper/manuscript submission must use and follow the standard template file in Microsoft Office Word. Do not submit papers without performing a carefully spellcheck and English language grammar check. The style from these instructions will ad-just your fonts and line spacing. Please do not change the font sizes or line spacing to squeeze more text into a limited number of pages.

Introduction section covers the broad idea of the present study, clearly state the problem statement, study gap, and research objective(s) and/question(s) which navigate the direction of the study.

**1.1 Style Of Writing And Technical Formating**

The writing and technical formating for paper/manuscript are as below:

***1.1.1 Style of Writing***

* Standard British style of English
* Spelling of words must follow the Standard British style of English
* Coherent and cohersiveness from one paragraph to another are essential elements to show development and the direction of the research.
	+ 1. ***Technical Formating***
* Type of font: Times New Roman
* Font size: 12 points
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* Heading: Upper case for first letter in each word, bold and no spacing should be left in between paragraphs.
* Subheading: Upper case for first letter in each word, italic, bold and no spacing should be left in between paragraphs.
* Header, footer and pagination: Avoid header and footer usage as well as pagination format. Do not change the font sizes, line spacing, or margins in the template.

All figures and tables must be positioned in center. Graphics may be full colour. Figures and tables must be numbered using standard numbering and place accroding its numbering order.

The caption for figures and tables must be in 12 points of font size using Times New Roman. Captions with figure and table numbers must be placed after their associated figures, as shown in Figure 1 and Table 1.

**KUIPs**

**KUIPs**

**Figure 1:** **Kolej Universiti Islam Perlis**

Table 1: Demographics of Respondents

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Demographic |  | Frequency | Percentage (%) |
| 1 | **Gender** |  |  |  |
| Male |  |  |  |
| Female |  |  |  |
| 2 | **Age (year)** |  |  |  |
| 19 – 20 |  |  |  |
| 21 – 30 |  |  |  |
| More than 30 |  |  |  |

1. **LITERATURE REVIEW**

Literature review section must analysed and addressed relevant previous and current studies related to the focus of the research.

1. **METHODOLOGY**

Clearly report and justify the details on research design and method(s) which have been employed by the author(s) to gather relevant data.

Research method(s) appropriateness is crucial to ensure collection of data and the results generated from the data analysis are suitable to achieve the research objectives or answer the research questions or accept/reject the hyphotheses.

1. **RESULT AND DISCUSSION**

In this section, author(s) must able to show and discuss the findings from the analysis performed to achieve the research objectives or answer the research questions or accept/reject the hyphotheses. Discussion of the outcomes should reflect to the theories/concepts adopted in the research work.

1. **CONCLUSION**

This section should be an intergral part of the manuscript. Authors should use this section to reinforce the purpose, findings and implications of the research.

**ACKNOWLEDGEMENTS**

Author(s) is/are allowed to briefly acknowledge contributors who have assisted towards success of the research work such as funder, person who directly/indirectly involved in the project, organisation or institution.

**REFERENCES**

References must be suitable and most current which related to the focus of the research work. All papers/manuscripts must follow the APA Style.

Please organise the reference list in alphabetical order. Using Times New Roman, 12 points in size, and single spacing.

**Sample:**

Fraenkel, J. R., & Wallen, N. E. (1990). *How to design and evaluate research in education.* New York: McGraw-Hill.

Ministry of Health. (2008). *Drug policy in New Zealand*. Retrieved from <http://www.moh.govt.nz/moh.nsf/wpg_index/About-drugs>

Rogers, C. (2011, November 26). Smartphone could replace wallets. *News Straits Times*. Retrieved from <http://www.stuff.co.nz/technology/gadgets/6038621/Smartphone-could-replace-wallets>

Siti Hajar Bidin, Hiyama Junko Abdullah, Nurul Sabrina Zan, Zulida Abdul Kadir, & Rosmahalil Azrol Abdullah. (2019). Faktor sikap , motivasi dan jantina mempengaruhi penguasaan pembelajaran bahasa Jepun tahap 1 di Universiti Tun Hussein Onn Malaysia. *Journal of Advanced Research in Social and Behavioural Sciences*, *1*(1), 105–115.