

## **Guidelines for Submission of Video Presentation and Slides**

1. Please prepare a video presentation, having you presenting in front of a camera OR your voice over the PowerPoint OR a combination of any other creative methods of your preference. For example, you may use multiple screens, one for the PowerPoint presentation slides and a smaller one with you as the presenter.
2. The video duration should be between 10 to 15 minutes.
3. All information about the presentation such as title of the paper, authors' name and affiliation must appear on the first slide of your presentation.
4. Presentation can be in English or Malaysia national language (Bahasa Melayu).
5. Please send the presentation video and slides (optional) at least 2 days before the conference day via: - Downloadable link (Google drive, etc), Internet File transfer services (WeTransfer, etc) or any other acceptable methods.
6. Recommended file formats:
  - Video presentations: MP4, MPEG4, MOV, WMV, FLV, AVI, etc
  - Presentation slides: PDF, PowerPoint

## **Video Presentation on the Conference Day**

1. All presentation videos will be posted in Academia Industry Network's YouTube Channel. The links will be emailed to all the presenters on the conference day.
2. The presentation video and slides will be made available for view or download by the public. You are encouraged to share the links with your friends and colleagues.
3. You may receive feedbacks and questions posted by the viewers. Kindly respond promptly.

## **Useful Guides**

Please refer to the following links for some very useful guides related to Video Presentation:

1. How to Make a Video in PowerPoint - ppt to video (by Kevin Stratvert):  
<https://www.youtube.com/watch?v=D8JV3w4TOVw>
2. How to upload files on Google Drive and share through link | How to use Google drive (by How To): <https://www.youtube.com/watch?v=JZTaK6T08TE>
3. How to use WeTransfer file transfer service (by Care Home Marketing Expert):  
<https://www.youtube.com/watch?v=gmzMsSCKj4E>